



Hotel Reservation Form
Planet Logistics Network Private Ltd
19 – 22 October 2020, Block ID: 533061

Please return this form via email at groups.merchantcourt@swissotel.com by **Tuesday, 29 September 2020** to book your accommodation.

Kindly note that rooms are subject to availability.

Please reserve a room for the following guest(s)		
Guest name [please underline surname]:		
Mr / Mrs / Ms :		
Confirmation No :		[to be filled by Swissotel Merchant Court Singapore]
Arrival Date :	Arrival flight :	ETA:
Departure Date :	Departure flight :	ETD:
Email :		
No of rooms :		
<input type="checkbox"/> Premier Room: S\$230.00++ per room per night (Single Occupancy) <input type="checkbox"/> Premier Room: S\$250.00++ per room per night (Double Occupancy) <input type="checkbox"/> Swiss Advantage: S\$260.00++ per room per night (Single Occupancy) <input type="checkbox"/> Swiss Advantage: S\$280.00++ per room per night (Double Occupancy) <input type="checkbox"/> *Swiss Executive: S\$300.00++ per room per night (Single Occupancy) <input type="checkbox"/> *Swiss Executive: S\$320.00++ per room per night (Double Occupancy)		
 Inclusive of unlimited usage of High-Speed Internet Access  Inclusive of daily buffet breakfast at Ellenborough Market Café		
*Executive benefits for Swiss Executive guests: <ul style="list-style-type: none"> ○ Access to Swiss Executive Lounge ○ Daily evening cocktail at Swiss Executive Lounge ○ Two (2) pieces of laundry daily (non-accumulative) ○ Two (2) hours usage of Board Meeting Room per day (Subject to availability) 		
The rate is subject to 10 % service charge and prevailing government taxes unless otherwise stated.		

Check-in time : 1500hrs
Check-out time : 1200hrs

Pre-payment & Cancellation Policy

Hotel will send you a confirmation and SecurePay weblink to obtain your credit card details for full pre-payment of your room stay with us.

Should the hotel not receive your SecurePay submission of credit card details and full collection of your pre-payment, your booking is not considered complete and not regarded as confirm.

Kindly note that upon processing your booking, no cancellation or shortening of stay is allowed once confirmed. Should there be any, full charges remain applicable and pre-payment collected are non-refundable.